

# *2020 Annual Report*

# Contact Us



## **Your LGANT Staff:**

### ***Executive Director:***

**Melanie Murphy**

[executivedirector@lgant.com](mailto:executivedirector@lgant.com)

### ***Communications Coordinator:***

**Emily Dubuc**

[information@lgant.com](mailto:information@lgant.com)

### ***Phone Number:***

1 (867) 765-5630

### ***Mailing Address:***

P.O Box 2083

Yellowknife NT.

X1A 2P6

### ***Street Address:***

2nd Floor

5016 - 47th Street

Yellowknife, NT

X1A1M2



[www.lgant.com](http://www.lgant.com)



@LGANT.NWT



@lgant\_info

## NOTES

# About LGANT

The Local Government Administrators of the Northwest Territories (LGANT) is a non-profit association open to all Senior Local Government Administrators (including Senior Administrative Officers, Assistant Senior Administrative Officers, Band Managers, Town Managers, and Chief Executive Officers) in communities and Bands across the NWT.

The Vision, Mission and Values of LGANT outline what we strive to be:

**Vision:** LGANT is recognized for its excellence in providing support and professional development for its members.

**Mission:** We promote excellence and professionalism in the field of local government administration by creating awareness and building and supporting capacity of local government administrators in the NWT.

**Values:** In pursuing its vision and mission, LGANT is guided by the following core values:

**Service to Members:** We are here for our members, and we value service that is respectful, responsive, knowledgeable and accountable. We maintain our understanding of local government needs and issues; we listen and respond with practical and expert solutions.

**Leadership:** We value ethical behaviour and professionalism and foster excellence, cooperation and partnership as well as promote the professional role of the Local Government Administrator.

**Adaptability:** We value adaptability and flexibility to help us respond to our changing environment, the evolving needs of our members, and the need to remain sustainable to best serve our members.



LGANT provides its network of senior administrators with professional development opportunities, helpful resources, and best practices to enhance management and leadership skills, expand professional networks and ultimately, to enhance the public service and quality of life in our communities.

# *President's Message*

On behalf of the LGANT Board of Directors, I am pleased to present you with the 2019-2020 Annual Report which provides an overview of the past year, financial position and what is on the horizon for LGANT in 2020-2021.

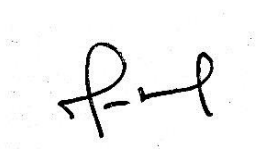
Once again, the past year has been one of change as LGANT staff changed. In February 2020, we welcomed a new Executive Director and in June 2020 a new Communications Coordinator. We have strived for this turnover to be seamless for our members. At the 2019 AGM, Band Managers became regular LGANT members, travel policies were reviewed and updated and financial statements were approved. The AGM also included voting of Board Members who are invaluable and integral to the success of LGANT.

As with all of you, LGANT faced the struggles imposed by the COVID-19 pandemic and adapted to ensure members received the consistent support they required. While the in-person 2020 conference is cancelled, LGANT has some exciting virtual presentations planned which we believe members will thoroughly enjoy.

We have made excellent progress on our 2018-2022 Strategic Plan in all four priority areas – Broaden Membership Base, Pursue Strategic Partnerships, Diversify Revenue and Invest in Technology. The details in this report outlines how LGANT continues to work towards achieving our vision of being recognized for our excellence in providing support and professional development to all of our members.

Without our employees, LGANT would not succeed, so I want to thank them for their resilience and dedication in providing our membership with excellent assistance and to the Board of Directors for constantly providing guidance as we continue to look for ways to move our association forward.

Finally, I would like to sincerely thank our members for your ongoing support, and strong leadership you provide for your communities, each and every day to make the NWT a better place.



Grant Hood  
LGANT President

# *Board of Directors*

LGANT is governed by a volunteer policy board who contribute their time and expertise by providing financial oversight, accountability and strategic direction.



**President**  
Grant Hood  
SAO, Town of Inuvik



**Vice President**  
Fred Behrens  
SAO, Hamlet of Aklavik



**Treasurer**  
Sheila Bassi-Kellett  
City Administer, City of Yellowknife



**Director**  
Darrell White  
SAO, Fort Simpson



**Director**  
Edward Wright  
Band Manager Inuvik Native Band



**Director**  
Lisa Nitsiza  
SAO, Community of Whati



**Director**  
Lloyd Petrie  
Band Manager Aklavik Indian Band

# *Executive Director's Report*

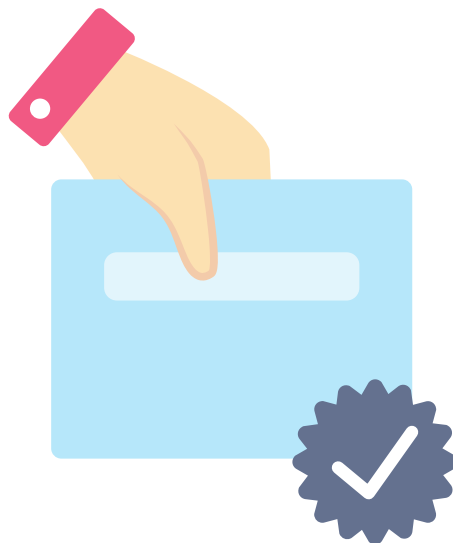
This past year has been focused on advancing LGANT's Strategic Plan, which was initially developed in 2018 and looks ahead to 2022. With four major priority areas, the Strategic Plan guides LGANT's operations and provides focus for our resources.

Below are highlights of the 2019-2020 fiscal year:

## *1. Broaden Membership Base*

As of 2019 Band Managers are now eligible to become full voting members of LGANT for the first time. This amendment has allowed us to expand our membership tremendously and continues to help achieve our goals for broadening our membership base across the North.

LGANT still continues to have a close working relationship with the Band Managers Working Group and has continued to reach out and recruit Associate members. While Associate members cannot vote at the AGM, they can still take advantage of several programs, services and events that LGANT provides for our members.



## *2. Pursue Strategic Partnerships*

The many strong partnerships we have helps us to ensure LGANT's sustainability as an organization. We continue to work with the Department of Municipal and Community Affairs (MACA) on various initiatives to support SAO's and their communities. We worked closely with MACA in 2019/2020 to develop procedures and processes that will benefit our members in 2021.

We continue to meet with the NWT Association of Communities regularly, and learn from each other on how best to support our members, as well as the Canadian Association of Municipal Administrators (CAMA) and divisions of the Federal Government and others who can help provide support, guidance and funding to local government administrators.

LGANT has always held strong relationships with both past and present sponsors. We have been able to continue to build stronger partnerships with them over the past year in regards to our Annual Conference and offering space in our monthly newsletter for them if they need.



*Some of our sponsors during our 2019 Conference*

## *3. Diversify Revenue*

To ensure LGANT's sustainability and continued growth, we continue to pursue additional funding sources through special grants, projects and programs that are consistent with our mission and goals, and as a result of those additional efforts, had been successful in securing special project funding for 2019/2020 to assist with conference needs and specialized projects for LGANT. We have also been successful in acquiring additional funding for LGANT projects and initiatives for 2020/2021 fiscal year.



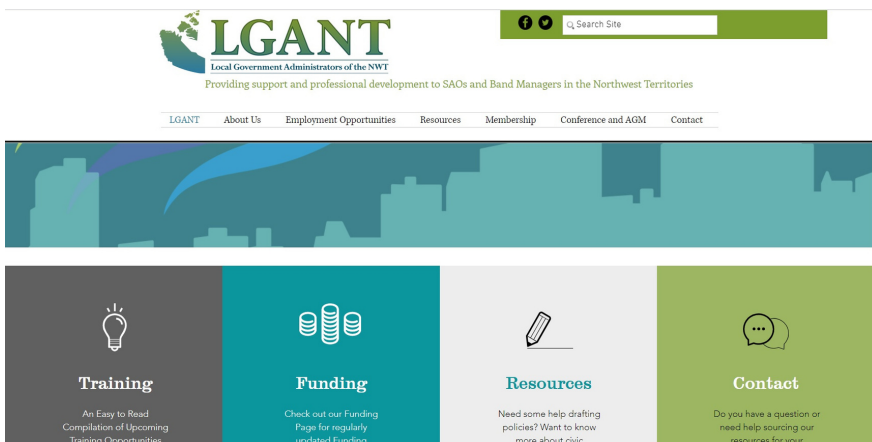
## 4. Invest in Technology

LGANT has made tremendous progress on the goal of increasing social and traditional media to raise awareness and communication with members. In 2019 we have increased our posting efforts and used targeted Facebook advertising to expand our reach, resulting in massive increases to followers and post engagement on Facebook and Twitter over the course of 2019/2020. LGANT has continued outreach efforts with local media outlets via news releases for various posts to reach an even broader audience.



LGANT's Facebook following is continuously growing

Since the launch of the new site the navigation, user friendliness, information and abilities to share Online training for our members has greatly increased for 2019/2020. Members still have the option to complete membership registration Online or send in a paper form to our office. When we migrated our electronic files and e-mail from a physical server to a cloud-based Online system, over the past year its increased security and reliability for us, and has become easier to update files for our members.



LGANT's new website has fresh content, an updated search function, integrates with social media platforms and is mobile-friendly.

We have also been able to trial with success Online pay options for our Conference and AGM registrations by using Eventbrite. Our use of social media outlets and our new website meant we have been able to send out monthly newsletters to our members and subscribers. We have been able to utilize this form of social media to keep our members informed about our Conference, training and personal development opportunities and job opportunities.



# Annual Conference

LGANT's Annual Conference & AGM was held at the Chateau Nova hotel in Yellowknife NWT on September 23rd to 26th 2019. Feedback from conference attendees was overwhelmingly positive and the event as always proved to be a huge success for everyone in attendance. Highlights of the conference included incredible speakers such as Dr. John B. Zoe, Katie Davis, Jennifer Lahey, Carol Anne Hilton, Katie Robertson and Lecia Plamondon. As well as other networking and learning opportunities that went along with our theme of Innovate, Activate and Educate.

## Awards of Excellence



### Outstanding Local Government Administrator Award

This annual award recognizes outstanding commitment, dedication, and public service to community. The winner for 2019 was **Lisa Nitsiza, Senior Administrative Officer, Whati.**

LGANT received several nominations for Lisa. Her level of leadership, professionalism, and commitment to her community is outstanding. Which demonstrated her skills as an administrator, leader and mentor.



### Band Manager's Working Group Mentor Award

This award was given to recognize a Band Manager who provided wisdom, guidance and support to their peers in the performance of their role as Band Manager. The winner for 2019 was **Edward Wright, Band Manager of Inuvik Native Band.**

His professionalism, passion for his job and community and support of the Band Manager's Working Group paved way for the tremendous support for him to receive this award.



# Financial Report

## STATEMENT OF FINANCIAL POSITION

Year ended March 31, 2020

ASSETS		2020	2019
<b>CURRENT</b>			
Cash	\$	123,358	\$ 61,301
Accounts receivable (note 3)		119,763	65,676
Prepaid expenses and deposits		850	2,890
		243,971	129,867
<b>TANGIBLE CAPITAL ASSETS (note 4)</b>		11,624	34,518
	\$	255,595	\$ 164,385
LIABILITIES			
<b>CURRENT</b>			
Trade payables and accruals (note 5)	\$	66,372	\$ 21,276
Government remittances payable		4,996	3,724
Wages and benefits payable		1,683	5,393
		73,051	30,393
<b>DEFERRED CAPITAL CONTRIBUTIONS (note 7)</b>		11,167	33,502
		84,218	63,895
<b>CONTINGENT LIABILITIES (note 8)</b>			
NET ASSETS			
<b>ACCUMULATED SURPLUS per page 3</b>		146,377	75,490
<b>RESERVE per page 3</b>		25,000	25,000
		171,377	100,490
	\$	255,595	\$ 164,385

# STATEMENT OF OPERATIONS

Year ended March 31, 2020

	2020 Budget	2020 Actual	2019 Actual
<b>REVENUES</b>			
GNWT contributions (note 6)	\$ 230,000	\$ 287,200	\$ 230,000
Government of Canada contributions (note 6)	47,000	45,175	25,763
AGM sponsorships, registrations and other (note 6)	32,000	51,750	24,107
Amortization of GNWT capital contributions (note 7)	-	22,335	22,335
Membership dues	17,500	21,450	14,500
Interest income	1,200	2,044	1,370
	<u>327,700</u>	<u>429,954</u>	<u>318,075</u>
<b>EXPENSES</b>			
Projects			
External (note 13)	50,000	148,800	75,763
Internal	-	3,902	34,104
	<u>50,000</u>	<u>152,702</u>	<u>109,867</u>
Payroll			
Salaries and benefits	141,200	82,772	96,240
Core Business			
AGM and annual conference	92,000	32,977	46,100
Board meeting and travel	500	-	488
CAMA conference	7,000	-	4,319
Executive Director meetings and travel	3,000	4,764	587
President travel	4,500	3,339	4,213
	<u>107,000</u>	<u>41,080</u>	<u>55,707</u>
General and Administrative			
Accounting fees	6,000	5,292	4,941
Advertising and promotion	500	3,917	203
Audit fees	8,000	9,609	10,971
Bad debts	-	-	300
Insurance	1,100	1,223	1,145
Interest and bank charges	1,400	928	1,650
Membership fees	1,500	1,578	802
Office general and other	9,500	16,165	5,107
Office lease	17,640	17,476	12,341
Professional development	2,000	180	1,025
Telephone	2,000	1,990	2,754
Website, Internet, E-Mail	1,000	1,262	2,224
	<u>50,640</u>	<u>59,620</u>	<u>43,463</u>
Other			
Amortization of capital assets	-	22,893	23,577
	<u>348,840</u>	<u>359,067</u>	<u>328,854</u>
<b>(DEFICIENCY) EXCESS OF REVENUES OVER EXPENSES</b>	<u>\$ (21,140)</u>	<u>\$ 70,887</u>	<u>\$ (10,779)</u>

A complete copy of LGANT's Audited Statements is available at [www.lgant.com](http://www.lgant.com)

